



Request for Proposal Information Technology End User Equipment

Organizational Profile:

Greater Family Health is a community-based and patient-directed provider of integrated primary health care services. The organization is recognized as a Federally Qualified Health Center, is certified as a Primary Care Medical Home, and is accredited by The Joint Commission. Our mission is to provide quality, affordable health care for all, including those without the ability to pay.

Project Overview:

Greater Family Health has received grant funds from the Health Resources and Services Administration under the American Rescue Plan and is looking to purchase, program and implement multiple pieces of end user information technology equipment.

Greater Family Health’s project is categorized into 5 areas:

1. Desktops

Greater Family Health deploys two desktop form factors: 1) Ultra-small form factor desktops and 2) All-in-One desktops. The specifications and desired quantities for each form factor is shown below.

| Ultra-small Form Factor | All-In-One (AIO) Form Factor |
|--|---|
| <ul style="list-style-type: none"> ▪ TPM chip required. Current version/2.0 ▪ CPU: Intel i7 current Gen / 12th ▪ RAM: 16 GB minimum ▪ Disk: SSD 256 GB minimum ▪ Wired: 1 Gbps ▪ Wi-Fi: Wi-Fi 6 AX ▪ Video: Dual monitor support (HDMI/Display Port) ▪ Web cam with privacy shutter required ▪ OS: Windows 11 Pro ▪ Intel vPro Platform ▪ Warranty: 1- or 3-year parts labor | <ul style="list-style-type: none"> ▪ TPM chip required. Current version/2.0 ▪ CPU: Intel i7 current Gen / 12th ▪ Screen: 22” to 24” and non-touch ▪ RAM: 16 GB minimum ▪ Disk: SSD 256 GB minimum ▪ Wired: 1 Gbps ▪ Wi-Fi: Wi-Fi 6 AX ▪ Video: Additional monitor port (HDMI/Display Port) ▪ Web cam with privacy shutter required ▪ OS: Windows 11 Pro ▪ Intel vPro Platform ▪ Warranty: 1- or 3-year parts labor |
| Restrict to brands: HP or Lenovo & current generation | Restrict to brands: HP or Lenovo & current generation |
| Examples: <ul style="list-style-type: none"> ▪ HP Elite 800 G9 Core i7 MFG.PART: 68S68UT#ABA ▪ Lenovo ThinkCentre M80q Gen 3 Core i7 MFG.PART: 11U1000VUS | Examples: <ul style="list-style-type: none"> ▪ HP EliteOne 800 G6 all-in-one - Core i7 MFG.PART: 683H6UT#ABA ▪ Lenovo ThinkCentre M90a Gen 3 - all-in-one - Core i7 MFG.PART: 11VF006JUS |
| QTY: 30 Units | QTY: 110 UNITS |

2. Laptops

Greater Family Health uses two tiers of laptops. The specifications and desired quantities are as shown below.

| TIER | SPECIFICATIONS | QTY |
|------|---|-----|
| 1 | <ul style="list-style-type: none"> ▪ TPM chip required. Current version / 2.0 ▪ Screen: 15" non-touch ▪ CPU: Intel i7 current Gen / 12th ▪ RAM: 16 GB minimum ▪ Disk: SSD 256 GB minimum ▪ Wi-Fi: Wi-Fi 6 AX ▪ Video: HDMI/USB-C ▪ Webcam with privacy shutter required ▪ Ethernet port: optional ▪ OS: Windows 11 Pro ▪ Battery: 11-hour+ runtime minimum; 15-hour+ desired. ▪ Intel vPro Platform ▪ Warranty: 1- or 3-year parts labor <p>Example: Lenovo ThinkPad L15 Gen 2 - 15.6" - Core i7 16 GB RAM MFG.PART: 20X300HHUS</p> | 280 |
| 2 | <ul style="list-style-type: none"> ▪ TPM chip required. Current version / 2.0 ▪ Screen: 15" non-touch ▪ CPU: Intel i7 current Gen / 12th ▪ RAM: 32 GB minimum ▪ Disk: SSD 512 GB minimum ▪ Wi-Fi: Wi-Fi 6 AX ▪ Video: support for dual external monitors ▪ Webcam with privacy shutter required ▪ Fingerprint reader ▪ Ethernet port: optional ▪ OS: Windows 11 Pro ▪ Battery: 15-hour+ runtime ▪ Intel vPro Platform ▪ Warranty: 1- or 3-year parts labor <p>Example: Lenovo ThinkPad P15s Gen 2 - 15.6" - Core i7 - 32 GB RAM MFG.PART: 20W600EKUS</p> | 35 |

In addition to the above laptops, Greater Family Health is looking to purchase trusted brand USB-C laptop docking station supporting: 1) dual 4K monitors, 2) USB and 3) Ethernet port. 3-year warranty preferred.

Example: Lenovo ThinkPad Universal USB-C Smart Dock MFG.PART: 40B20135US

USB-C Lap Top Docking Station Qty: 25

3. Printers

Greater Family Health is looking to supply two tiers of printers. HP Enterprise printers are preferred and the specifications and quantities for each tier are as shown in the table below. General Requirements for each tier of printers are as follows:

- Enterprise network laser B&W printers.
- Win 11 compatible Universal PCL6 print driver.
- Fleet management vendor software required. Should be able to schedule push of firmware updates and perform remote configuration and maintenance tasks.

| TIER | SPECIFICATIONS | QTY |
|------|---|-----|
| 1 | <p>In addition to above listed general requirements:</p> <ul style="list-style-type: none"> ▪ 250-sheet+ primary tray ▪ 40+ pages per minute ▪ Resolution: 1200x1200 ▪ Duplex ▪ Connectivity: USB, Ethernet, Wi-Fi LAN ▪ Height 8"-8.6", Width 12"-15" to fit in limited space. ▪ Warranty: 1-year <p>Example: HP LaserJet Pro M404dw B&W MFG.PART: W1A56A#BGJ</p> | 30 |
| 2 | <p>In addition to above listed general requirements:</p> <ul style="list-style-type: none"> ▪ 550-sheet+ primary tray ▪ 50+ pages per minute. ▪ Duplex ▪ Resolution: 1200x1200 ▪ Warranty: 1-year <p>Example: HP LaserJet Enterprise M507dn B&W MFG.PART: 1PV87A#BGJ</p> | 25 |

4. Projectors

Greater Family Health is looking to expand our Epson projector deployment. Please quote following items.

| PARTS | QTY |
|---|-----|
| Epson PowerLite L520W Laser Projector MFG Part: V11HA31020 or similar laser projector | 2 |
| Epson ELPMBPJG Universal - ceiling mount MFG Part: V12H808001 | 2 |
| Epson ELPMBBC03 6" Fixed Extension Column - mounting component MFG Part: V12H811001 | 2 |
| Epson ELPMBP05 Suspended Ceiling Tile Replacement Kit MFG Part: V12H805001 | 2 |

5. Miscellaneous Equipment

Greater Family Health is looking to add additional miscellaneous equipment as specified below:

| Type | Part/Model | QTY |
|------------------|---|-----|
| Document Scanner | Fujitsu fi-7180 Wired/USB Document Scanner MFG.PART: PA03670-B005 | 3 |

| | | |
|-----------------|---|-----|
| Monitor | HP Smartbuy P24h G4 23.8" FHD IPS Monitor MFG.PART: 9UJ13A8#ABA or similar | 20 |
| Mice | Logitech Signature M650 Bluetooth – graphite MFG.PART: 910-006250 Not the L/large version of M650. | 400 |
| UPS | APC Backup-UPS BN450M-CA - UPS - 255 Watt - 450 VA | 40 |
| ID Card Scanner | Ambir DS687 - card scanner MFG.PART: DS687-A3P | 10 |
| Headset | Logitech USB Headset H570e Stereo – Black | 30 |

The pricing for the equipment above must include all shipping and delivery costs.

General RFP Information:

Release of RFP: October 31, 2022

RFP Due Date: November 17, 2022, 12PM CST

Selected Proposal Announcement: November 24, 2022

Project Completion Date: On or before March 31, 2023

All products will be delivered to the following address:

Greater Family Health
Attn: Chief Information Officer
3150 W. Higgins Rd., Suite 130
Hoffman Estates, IL 60169

Please note that this building does not have a delivery dock. All items must be brought into our suite within the single-story office building.

Please direct all questions in writing to Jason Carey, Chief Financial Officer at jcarey@greaterfamilyhealth.org.

All RFP responses must be received no later than 12:00 PM CST on November 17, 2022. RFP responses should be submitted to Jason Carey, Chief Financial Officer at jcarey@greaterfamilyhealth.org.

To be considered a qualifying submitted, all proposals must include the provided proposal pricing sheet (Form A) and any supplemental information necessary to evaluate the reputation and skillset of the RFP responder.

Evaluation Criteria: Greater Family Health will conduct a comprehensive, fair and impartial evaluation of all proposals received in response to this RFP. Each proposal received will be analyzed to determine overall responsiveness and completeness. Failure to comply with the instructions or to submit a complete proposal may deem a proposal non-responsive and may be eliminated from further evaluation at the discretion Greater Family Health.

| Criteria | Points Available |
|--------------------------------------|-------------------------|
| Project Price | 50 |
| Reputation of Vendor/Quality of Work | 30 |
| Ability to Meet Project Deadline | 20 |
| Total | 100 |

Proposal Requirements:

1. Completion of form A listing the brand, model and unit cost of each item.
2. Provide any company information to allow Greater Family Health to evaluate the reputation of your company including quality of work and any applicable warranties that would be available.
3. Provide a narrative on your ability to meet project deadline including strategies that will be employed to address any supply chain challenges.
4. All respondents, including any partnering entities, must not be excluded from receiving Federal contracts, subcontracts, and certain types of Federal financial. Exclusions are also referred to as suspensions and debarments.
5. All pricing proposed shall remain valid for the entirety of the project.
6. Greater Family Health reserves the right to purchase in varying phases throughout the project.
7. Greater Family Health has listed preferred equipment manufactures and model numbers. Any proposed alternative must be identified with the RFP submittal.
8. RFP responders are not permitted to contact any Board Member, Employee, Volunteer or Agent of Greater Family Health. No gratuities of any kind will be accepted, including meals and/or gifts.



**Request for Proposal - Information Technology End-User
Form A**

Include applicable specification sheets for each brand/model of equipment proposed

DESKTOPS

| Type | Brand & Model | Qty | Unit Price | Total Price |
|-------------------------------|---------------|-----|------------|-------------|
| Ultra-small Form Factor | | 30 | | |
| All-in-one Form Factor | | 110 | | |
| Total Desktop Category | | | | |

LAPTOPS

| Type | Brand & Model | Qty | Unit Price | Total Price |
|------------------------------|---------------|-----|------------|-------------|
| Tier 1 | | 280 | | |
| Tier 2 | | 35 | | |
| Docking Station | | 25 | | |
| Total Laptop Category | | | | |

PRINTERS

| Type | Brand & Model | Qty | Unit Price | Total Price |
|-------------------------------|---------------|-----|------------|-------------|
| Tier 1 | | 30 | | |
| Tier 2 | | 25 | | |
| Total Printer Category | | | | |

PROJECTORS

| Type | Brand & Model | Qty | Unit Price | Total Price |
|---------------------------------|---------------|-----|------------|-------------|
| Projector | | 2 | | |
| Ceiling Mount | | 2 | | |
| Ceiling Mount Extension | | 2 | | |
| Ceiling Tile Replacement | | 2 | | |
| Total Projector Category | | | | |

MISCELLANEOUS

| Type | Brand & Model | Qty | Unit Price | Total Price |
|-----------------------------|---------------|-----|------------|-------------|
| Document Scanner | | 3 | | |
| Monitor | | 20 | | |
| Mice | | 400 | | |
| UPS Battery | | 40 | | |
| ID Card Scanner | | 10 | | |
| Headset | | 30 | | |
| Total Misc. Category | | | | |

Grand Total: \$ _____